

INDIANA DEPARTMENT OF TRANSPORTATION, LAND ACQUISITION DIVISION, RELOCATION UNIT

**REESTABLISHMENT EXPENSES DETERMINATION**

Business Name \_\_\_\_\_ Project \_\_\_\_\_

Address \_\_\_\_\_ Parcel \_\_\_\_\_ Code \_\_\_\_\_

**Eligibility Determination:**

Does the business have not more than 500 employees working at the displacement site (Yes / No )? \_\_\_\_\_

Were the reestablishment costs claimed actually incurred by the business in relocating and reestablishing at a replacement site (Yes / No)? \_\_\_\_\_

IF THE ANSWER TO EITHER OF THE PRECEDING QUESTIONS IS “NO”, THE BUSINESS IS NOT ELIGIBLE FOR A BUSINESS REESTABLISHMENT EXPENSES PAYMENT.

**Eligible Expenses (must be reasonable and necessary):**

1. Repairs or improvements to the replacement property as required by Federal, State or Local Law, Code, or Ordinance. \$ \_\_\_\_\_
2. Modifications to the replacement property to accommodate the business operation or make replacement structure suitable for conducting the business. \$ \_\_\_\_\_
3. Construction and installation costs for exterior signing to advertise the business. (Ensure no duplication of cost-to-cure in appraisal or of moving cost.) \$ \_\_\_\_\_
4. Redecoration or replacement of soiled or worn surfaces at the replacement site such as paint, paneling, or carpet. \$ \_\_\_\_\_
5. Advertisement of replacement location. \$ \_\_\_\_\_
6. Estimated increased cost of operation during the first 2 years at the replacement site.
  - a. increase in lease or rental charges \$ \_\_\_\_\_
  - b. increase in personal or real property taxes \$ \_\_\_\_\_
  - c. increase in insurance premiums \$ \_\_\_\_\_
  - d. increase in utility charges (excluding impact fees) \$ \_\_\_\_\_
- Total Items a-d \$ \_\_\_\_\_
7. Other items approved as eligible by the INDOT Relocation Supervisor. \$ \_\_\_\_\_

**REESTABLISHMENT EXPENSES: (TOTAL ITEMS 1-7) \$ \_\_\_\_\_**  
**(\$10,000.00 MAX.)**

Based on the foregoing, this business **IS** eligible to receive a Reestablishment Expenses Payment in the amount of \$ \_\_\_\_\_

\_\_\_\_\_  
 Date Relocation Specialist